

**EXTRAORDINARY**  
**PUBLISHED BY AUTHORITY**

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**No. 1223, CUTTACK, FRIDAY, JUNE 28, 2013 / ASADHA 7, 1935**

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**GENERAL ADMINISTRATION (AR) DEPARTMENT**

**NOTIFICATION**

The 26th June, 2013

No.17566-GAD-AR-DRF-0181-2012/AR.— In exercise of the powers conferred by Section 3 read with Sections 5 and 6 the Odisha Right to Public Services Act, 2012 (Odisha Act 8 of 2012) the State Government do hereby declare the services as given in column (1) of the Schedule given below to be provided to the eligible persons within the specified time limit as specified against each such services in column (2) thereof by the Designated Officers as in column (3) for the purposes of the said Act and also notify the Appellate and Revisional Authority respectively in columns (4) and (5) of the said Schedule for passing of orders if any under the provisions of the said Act whenever an application to preferred to them.

After Serial Number 10, the following Serial Numbers and the Departments along with necessary entries thereof for each such Department shall be added to the Notification of the Government of Odisha in the General Administration (Administrative Reforms) Department No. 30-GAD., dated the 1st January, 2013, No. 8826-GAD., dated the 30th March, 2013 and Notification for amendment of the Government of Odisha in the General Administration (Administrative Reforms) Department No. 8824-GAD., dated the 30th March, 2013, namely:—

Sl. No. (1)	Name of Public Service (2)	Given Time limit (3)	Designated Officer (4)	Appellate Authority (5)	Revisional Authority (6)
11	<b>School &amp; Mass Education Department</b>				
	<b>(i) Board of Secondary Education, Odisha</b>				
	57. Issue of Original High School Certificate-cum-Mark Sheet.	7 days (from the date of publication of Results by the BSE, Odisha)	Deputy Secretary, BSE(O)	Secretary, BSE(O)	President, BSE(O)
	58. Issue of duplicate copy of High School Mark Sheet	15 days	Deputy Secretary, BSE(O)	Secretary, BSE(O)	President, BSE(O)
	59. Issue of duplicate copy of High School Certificate	15 days	Deputy Secretary, BSE(O)	Secretary, BSE(O)	President, BSE(O)
	<b>(ii) Elementary Schools</b>				
	60. Issue of Transfer Certificate	3 days	Head Master/IC H.M.	SI of Schools	District Inspector of Schools
	61. Issue of Conduct Certificate	3 days	Head Master/IC H.M.	SI of Schools	District Inspector of Schools
	<b>(iii) Secondary Schools</b>				
	62. Issue of Transfer Certificate	3 days	Head Master/IC H.M.	District Education Officer	Regional Joint Director (Schools)
	63. Issue of Conduct Certificate	3 days	Head Master/IC H.M.	District Education Officer	Regional Joint Director (Schools)

By Order of the Governor

VIJAY ARORA

Special Secretary to Government